TOWN OF CLARKSTOWN
TOWN BOARD MEETING
Wednesday, November 4, 2015 – 7:00 pm
Town Hall Auditorium
AGENDA
(*Tentative*)

SALUTE TO THE FLAG

CLERK CALLS THE ROLL

PUBLIC HEARINGS:

- 2016 Budget

PUBLIC COMMENTS REGARDING AGENDA ITEMS:
(Limited to 3 minutes per person)

RESOLUTIONS:

1. Accepting the Town Board Minutes of September 29, 2015 and October 20, 2015, as submitted by the Town Clerk.

2. Authorizing the Purchasing Agent to Advertise for the following:
   a) Bid No. 1-2016 – Athletic and Recreation Supplies
   b) Bid No. 2-2016 – Fireworks Display
   c) Bid No. 3-2016- Pool Chemicals
   d) Bid No. 4- 2016- Athletic Field and Turf Maintenance
   e) Bid No. 5-2016 – Groundskeeping and Landscape Supplies
   f) Bid No 6-2016 – First Aid/Safety Supplies
   g) Bid No. 7-2016 – Operation of Food and Refreshment Concession Stands at Town Parks
   h) Bid No. 8-2016 – Work Clothing
   i) Bid No. 9-2016 – Highway Signing and Road Maintenance Supplies
   j) Bid No. 10-2016 – 2016 Roadway Resurfacing Program
   k) Bid No. 11-2016 – 2016 Concrete Curb and Sidewalk Replacement
   l) Bid No. 12-2016 – Canine Harassment of Canadian Geese.

3. Authorizing the Supervisor to Enter into an Inter-Municipal Agreement with the County of Rockland in Connection with the Demarest Kill Flood Mitigation Project a/k/a the Cranford Drive Drainage Project.

4. Authorizing the following Personnel Changes:
   a) Reallocation Request – Computer Installation Assistant – Grade 21 to Grade 27. Title to Remain as Grade 21.
   b) Reallocation Request – Paralegal Specialist I – Grade 25 to Grade 28. Title Reallocated to a Grade 26.
   c) Reallocation Request – Paralegal Specialist II – Grade 27 to Grade 31. Title Reallocated to a Grade 28.
   d) Reallocation Request – Principal Clerk – Grade 21 to Grade 28. Title Shall Remain a Grade 21.
   e) Reallocation Request – Principal Clerk – Grade 21 to Grade 24. Title Shall Remain a Grade 21.
   f) Reallocation Request – Records Clerk T typist – Grade 19 to Grade 27. Title Shall Remain a Grade 19.
   g) ~ *Withdrawn* ~
   h) Reallocation Request – Senior Records Clerk Typist – Grade 21 to Grade 24. Title Shall Remain a Grade 21.
   i) Reallocation Request – Senior Records Clerk Typist – Grade 21 to Grade 28. Title Shall Remain a Grade 21.
   j) Appointment: Ramon Nardone, Crossing Guard (Substitute) – Clarkstown Police Department.
   k) Appointment: Robert Santoro, Crossing Guard (Substitute) – Clarkstown Police Department.

5. Authorizing Amending the Budget.

6. Authorizing the Comptroller to amend the 2015 Budget.

GENERAL PUBLIC COMMENTS:
(Limited to 3 minutes per person)

*****PLEASE NOTE*****
Additional items may be added to this agenda

*****To View Actual Resolutions, go to Town Clerk's Website, Click on Legal Matters*****

~ ~ ~

TOWN OF CLARKSTOWN
WORKSHOP MEETING
Immediately following Town Board Meeting

POLICE MATTERS:

- Chief Michael Sullivan to Present.

PH

RESOLUTION CONTINUING A PUBLIC HEARING CONCERNING THE CLARKSTOWN PRELIMINARY BUDGET FOR 2016

WHEREAS, on November 4, 2015, a duly published public hearing was held to consider adoption of the Clarkstown preliminary budget for 2016, and at such time it was determined by the Town Board that the hearing be continued on November 17, 2015;

NOW, THEREFORE, be it

RESOLVED, that the continuation of the public hearing be held at the Auditorium of the Town Hall, 10 Maple Avenue, New City, New York on November 17, 2015, at 7:00 p.m., or as soon thereafter as possible, relative to adoption of the 2016 preliminary budget, and be it

FURTHER RESOLVED, that the Town Attorney prepare notice of continuation of said hearing, and that the Town Clerk cause the same to be published and posted as aforesaid and file proof thereof in the Office of the said Clerk.

Dated: November 4, 2015

TB 11-04 TA RES Continue Public Hearing-Adopt 2016 Budget-pm

1

RESOLVED, that the Town Board Minutes of September 29, 2015 and October 20, 2015 are hereby accepted, as submitted by the Town Clerk.

DATED: November 4, 2015

2A

RESOLVED, that the Authorized Purchasing Agent is hereby authorized to advertise for bids for:

BID#1-2016 – ATHLETIC AND RECREATION SUPPLIES

Bids to be returnable to the office of the Authorized Purchasing Agent, 10 Maple Avenue, New City, New York at _____ A.M. on TO BE DETERMINED____ at which time bids will be opened and read, and be it

FURTHER RESOLVED, that bid specifications and proposal documents can be obtained at the office of the Purchasing Department.

DATE: November 4, 2015

aum

(2B

RESOLVED, that the Authorized Purchasing Agent is hereby authorized to advertise for bids for:

BID#2-2016 – FIREWORKS DISPLAY

Bids to be returnable to the office of the Authorized Purchasing Agent, 10 Maple Avenue, New City, New York at _____ A.M. on TO BE DETERMINED____ at which time bids will be opened and read, and be it

FURTHER RESOLVED, that bid specifications and proposal documents can be obtained at the office of the Purchasing Department.

DATE: November 4, 2015

aum

2C

RESOLVED, that the Authorized Purchasing Agent is hereby authorized to advertise for bids for:

BID#3-2016 – POOL CHEMICALS

Bids to be returnable to the office of the Authorized Purchasing Agent, 10 Maple Avenue, New City, New York at _____ A.M. on TO BE DETERMINED ____ at which time bids will be opened and read, and be it

FURTHER RESOLVED, that bid specifications and proposal documents can be obtained at the office of the Purchasing Department.

DATE: November 4, 2015

aum

2D

RESOLVED, that the Authorized Purchasing Agent is hereby authorized to advertise for bids for:

BID#4-2016 – ATHLETIC FIELD AND TURF MAINTENANCE

Bids to be returnable to the office of the Authorized Purchasing Agent, 10 Maple Avenue, New City, New York at _____ A.M. on TO BE DETERMINED at which time bids will be opened and read, and be it

FURTHER RESOLVED, that bid specifications and proposal documents can be obtained at the office of the Purchasing Department.

DATE: November 4, 2015

aum

2E

RESOLVED, that the Authorized Purchasing Agent is hereby authorized to advertise for bids for:

BID#5-2016 – GROUNDSKEEPING AND LANDSCAPE SUPPLIES

Bids to be returnable to the office of the Authorized Purchasing Agent, 10 Maple Avenue, New City, New York at _____ A.M. on TO BE DETERMINED ____ at which time bids will be opened and read, and be it

FURTHER RESOLVED, that bid specifications and proposal documents can be obtained at the office of the Purchasing Department.

DATE: November 4, 2015

awm

2F

RESOLVED, that the Authorized Purchasing Agent is hereby authorized to advertise for bids for:

BID#6-2016 – FIRST AID/SAFETY SUPPLIES

Bids to be returnable to the office of the Authorized Purchasing Agent, 10 Maple Avenue, New City, New York at _____ A.M. on TO BE DETERMINED ____ at which time bids will be opened and read, and be it

FURTHER RESOLVED, that bid specifications and proposal documents can be obtained at the office of the Purchasing Department.

DATE: November 4, 2015

Cwm

2G

RESOLVED, that the Authorized Purchasing Agent is hereby authorized to advertise for bids for:

RFP#7-2016 – OPERATION OF FOOD & REFRESHMENT CONCESSION STANDS AT TOWN PARKS

Bids to be returnable to the office of the Authorized Purchasing Agent, 10 Maple Avenue, New City, New York at _____ A.M. on TO BE DETERMINED ____ at which time bids will be opened and read, and be it

FURTHER RESOLVED, that bid specifications and proposal documents can be obtained at the office of the Purchasing Department.

DATE: November 4, 2015

awm

24

RESOLVED, that the Authorized Purchasing Agent is hereby authorized to advertise for bids for:

BID#8-2016 – WORK CLOTHING

Bids to be returnable to the office of the Authorized Purchasing Agent, 10 Maple Avenue, New City, New York at _____ A.M. on TO BE DETERMINED____ at which time bids will be opened and read, and be it

FURTHER RESOLVED, that bid specifications and proposal documents can be obtained at the office of the Purchasing Department.

DATE: November 4, 2015

Cwm

(2I

RESOLVED, that the Authorized Purchasing Agent is hereby authorized to advertise for bids for:

BID#9-2016 – HIGHWAY SIGNING AND ROAD MAINTENANCE SUPPLIES

Bids to be returnable to the office of the Authorized Purchasing Agent, 10 Maple Avenue, New City, New York at _____ A.M. on TO BE DETERMINED____ at which time bids will be opened and read, and be it

FURTHER RESOLVED, that bid specifications and proposal documents can be obtained at the office of the Purchasing Department.

DATE: November 4, 2015

aum

2J

RESOLVED, that the Authorized Purchasing Agent is hereby authorized to advertise for bids for:

BID#10-2016 – 2016 ROADWAY RESURFACING PROGRAM

Bids to be returnable to the office of the Authorized Purchasing Agent, 10 Maple Avenue, New City, New York at _____ A.M. on TO BE DETERMINED____ at which time bids will be opened and read, and be it

FURTHER RESOLVED, that bid specifications and proposal documents can be obtained at the office of the Purchasing Department.

DATE: November 4, 2015

aum

2K

RESOLVED, that the Authorized Purchasing Agent is hereby authorized to advertise for bids for:

BID#11-2016 – 2016 CONCRETE CURB AND SIDEWALK REPLACEMENT

Bids to be returnable to the office of the Authorized Purchasing Agent, 10 Maple Avenue, New City, New York at _____ A.M. on TO BE DETERMINED at which time bids will be opened and read, and be it

FURTHER RESOLVED, that bid specifications and proposal documents can be obtained at the office of the Purchasing Department.

DATE: November 4, 2015

aum

(21)

RESOLVED, that the Authorized Purchasing Agent is hereby authorized to advertise for bids for:

RFP#12-2016 – CANINE HARASSMENT OF CANADIAN GEESE

Bids to be returnable to the office of the Authorized Purchasing Agent, 10 Maple Avenue, New City, New York at _____ A.M. on TO BE DETERMINED____ at which time bids will be opened and read, and be it

FURTHER RESOLVED, that bid specifications and proposal documents can be obtained at the office of the Purchasing Department.

DATE: November 4, 2015

aum

3

RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO A INTER-MUNICIPAL AGREEMENT WITH THE COUNTY OF ROCKLAND, IN CONNECTION WITH THE DEMAREST KILL FLOOD MITIGATION PROJECT

WHEREAS, the Town of Clarkstown proposes to construct the Demarest Kill Flood Mitigation Project, a/k/a the Cranford Drive Drainage Project, and will award a contract to a contractor for the contemplated construction of certain improvements as shown and specified in the contract documents and said improvements will consist of stream improvements and embankment stabilization, and

WHEREAS, the County of Rockland and the Town of Clarkstown desire to enter into an agreement for the County to reimburse the Town for a portion of the actual construction and consulting engineer's construction support for these improvements to the Demarest Kill and the County has agreed to reimburse the Town for said costs relating to the Project, as shown and specified in the contract documents, at the rate of forty (40%) of such costs paid to the contractor and other parties not to exceed ONE MILLION ($1,000,000,00) DOLLARS;

NOW, THEREFORE, be it

RESOLVED, that the Town Board of the Town of Clarkstown hereby authorizes the Supervisor to enter into an inter-municipal agreement with the County of Rockland, in connection with the Demarest Kill Flood Mitigation Project, a/k/a the Cranford Drive Drainage Project, in a form approved by the Town Attorney, and for the County of Rockland to pay for the aforementioned costs not to exceed ONE MILLION ($1,000,000.00) DOLLARS.

Dated: November 4, 2015

TB 11-04-15 TA RES Agreement with County--kh

Owm

4A

WHEREAS, in accordance with Article VIII, Section (5) of the Labor Agreement between the Town of Clarkstown and the Clarkstown Unit of the C.S.E.A., has received a request for a reallocation of the title Computer Installation Assistant, that is currently a grade 21 to be reallocated to a grade 27.

NOW, therefore, be it

RESOLVED, that the Town Board has reviewed the request and has determined that the title of Computer Installation Assistant should remain as a grade 21.

DATED: November 04, 2015
P

4B
AMENDED

WHEREAS, in accordance with Article VIII, Section (5) of the Labor Agreement between the Town of Clarkstown and the Clarkstown Unit of the C.S.E.A., has received a request for a reallocation of the title Paralegal Specialist I (Municipal Law), that is currently a grade 25 to be reallocated to a grade 28.

NOW, therefore, be it

RESOLVED, that the Town Board has reviewed the request and has determined that the title of Paralegal Specialist I (Municipal Law) - Town Attorney - should be reallocated to a grade 26 - effective November 5, 2015.

Dated: November 4, 2015
P

4C
AMENDED

WHEREAS, in accordance with Article VIII, Section (5) of the Labor Agreement between the Town of Clarkstown and the Clarkstown Unit of the C.S.E.A., has received a request for a reallocation of the title Paralegal Specialist II (Municipal Law), that is currently a grade 27 to be reallocated to a grade 31.

NOW, therefore, be it

RESOLVED, that the Town Board has reviewed the request and has determined that the title of Paralegal Specialist II (Municipal Law) - Town Attorney - should be reallocated to a grade 28 - effective November 5, 2015.

Dated: November 4, 2015
P

4D

WHEREAS, in accordance with Article VIII, Section (5) of the Labor Agreement between the Town of Clarkstown and the Clarkstown Unit of the C.S.E.A., has received a request for a reallocation of the title Principal Clerk, that is currently a grade 21 to be reallocated to a grade 28.

NOW, therefore, be it

RESOLVED, that the Town Board has reviewed the request and has determined that the title of Principal Clerk, should remain as a grade 21.

DATED: November 04, 2015
P

4E

WHEREAS, in accordance with Article VIII, Section (5) of the Labor Agreement between the Town of Clarkstown and the Clarkstown Unit of the C.S.E.A., has received a request for a reallocation of the title Principal Clerk, that is currently a grade 21 to be reallocated to a grade 24.

NOW, therefore, be it

RESOLVED, that the Town Board has reviewed the request and has determined that the title of Principal Clerk, should remain as a grade 21.

DATED: November 04, 2015
P

4F

WHEREAS, in accordance with Article VIII, Section (5) of the Labor Agreement between the Town of Clarkstown and the Clarkstown Unit of the C.S.E.A., has received a request for a reallocation of the title Records Clerk Typist (L.E.), that is currently a grade 19 to be reallocated to a grade 27.

NOW, therefore, be it

RESOLVED, that the Town Board has reviewed the request and has determined that the title of Records Clerk Typist (L.E.), should remain as a grade 19.

DATED: November 04, 2015
P

4G

WHEREAS, in accordance with Article VIII, Section (5) of the Labor Agreement between the Town of Clarkstown and the Clarkstown Unit of the C.S.E.A., has received a request for a reallocation of the title Safety Manager, that is currently a grade 31 to be reallocated to a grade 35.

NOW, therefore, be it

RESOLVED, that the Town Board has reviewed the request and has determined that the title of Safety Manager should remain as a grade 31.

DATED: November 04, 2015
P

44

WHEREAS, in accordance with Article VIII, Section (5) of the Labor Agreement between the Town of Clarkstown and the Clarkstown Unit of the C.S.E.A., has received a request for a reallocation of the title Senior Records Clerk Typist (L.E.), that is currently a grade 21 to be reallocated to a grade 24.

NOW, therefore, be it

RESOLVED, that the Town Board has reviewed the request and has determined that the title of Senior Records Clerk Typist (L.E.), should remain as a grade 21.

DATED: November 04, 2015
P

41

WHEREAS, in accordance with Article VIII, Section (5) of the Labor Agreement between the Town of Clarkstown and the Clarkstown Unit of the C.S.E.A., has received a request for a reallocation of the title Senior Records Clerk Typist (L.E.), that is currently a grade 21 to be reallocated to a grade 28.

NOW, therefore, be it

RESOLVED, that the Town Board has reviewed the request and has determined that the title of Senior Records Clerk Typist (L.E.), should remain as a grade 21.

DATED: November 04, 2015
P

4J

RESOLVED, that Ramon Nardone, 10 Mallard Dr., West Nyack, New York - is hereby appointed to the position of Crossing Guard (substitute) - Police Department - at the current 2015 rate of $19.81 per crossing, effective November 5, 2015.

DATED: November 4, 2015

P

4K

RESOLVED, that Robert Santoro, 170 South Little Tor Rd., New City,New York - is hereby appointed to the position of Crossing Guard (substitute) - Police Department - at the current 2015 rate of $19.81 per crossing, effective November 5, 2015.

DATED: November 4, 2015

P

RESOLUTION AUTHORIZING AMENDING BUDGET

WHEREAS, the Town has received $5,054 from the New York State Department of Education and $31,101 from Seized Property

NOW, THEREFORE BE IT,

RESOLVED, to increase Revenue Account H-15-10-3060-0 (Capital-State Aid-Records Management) and Expense Account H-8759-409-0-82-37 (Capital-Records Management Improvement Project) by $5,054 and be it

FURTHER RESOLVED, to increase Revenue Account A-01-11-4320-0 (General Fund-Seized Property) and Expense Account A-3120-230-0 (Police-Communication Equipment) by $31,101 and

WHEREAS, various accounts require additional funding,

NOW THEREFORE BE IT,

RESOLVED, to decrease Account A-1315-114-0 (Comptroller-Part Time) by $3,045.85 and increase Accounts A-1315-404-0 (Comptroller-Travel Expenses) by $518.85 and A-1315-414-0 (Comptroller-Schools & Conferences) by $2,527 and be it,

FURTHER RESOLVED, to decrease Accounts A-1410-204-0 (Town Clerk-Office Machines) by $2,000 and A-1410-201-0 (Town Clerk-Furniture & Fixtures) by $507.75 and increase A-1410-409-0 (Town Clerk-Fees for Services) by $2,507.75 and be it,

FURTHER RESOLVED, to decrease Accounts A-1640-307-0 (Town Garage - Uniforms) by $2,090.92, A-1640-306-0 (Town Garage-Maintenance Supplies) by $450, A-1640-309-0 (Town Garage-Misc Supplies) by $200, A-1640-407-0 (Town Garage-Equipment Repairs) by $2,000, A-1640-430-0 (Town Garage-Alarm Systems) by $2,000 and A-1640-447-0 (Town Garage-Equipment Repairs) by $2,000 and increase A-1640-409-0 (Town Garage-Fees for Services) by $8,740.92 and be it,

FURTHER RESOLVED, to decrease Account A-1640-311-0 (Town Garage-Gasoline) and increase A-1640-114-0 (Town Garage-Part Time) by $3,000 and A-1640-409-0 (Town Garage-Fees for Services) by $2,000 and be it,

FURTHER RESOLVED, to decrease Accounts A-1670-204-0 (Data Processing-Office Machines) by $1,067.40 and A-1670-307-0 (Data Processing-Uniforms) by $8.73 and increase A-1670-402-0 (Data Processing-Rental of Equipment) by $1076.13 and be it,

FURTHER RESOLVED, to decrease A-1910-505-0 (Insurance & Claims-Other Costs) and increase A-1910-111-0 (Insurance & Claims-Overtime) by $6,000 and be it,

FURTHER RESOLVED, to decrease Account A-7140-307-0 (Parks & Playgrounds-Uniforms) and increase A-7140-408-0 (Parks & Playgrounds-Building Repairs) by $1,305 and be it,

FURTHER RESOLVED, to decrease Account A-7180-410-0 (Swimming Facilities-Photo ID Cards) and increase A-7180-323-0 (Swimming Facilities-Chemicals) by $2,500.

Dated November 4,, 2015
L: TB 11-4 2015 COM RES Amending Budget

6

WHEREAS, pursuant to Section 115 of the Town Law, the Comptroller is hereby authorized to amend the 2015 budget for the purpose of transferring unexpended balances of appropriation accounts among various accounts, and by increasing and decreasing revenue accounts for the purpose of balancing all funds,

NOW THEREFORE, BE IT

RESOLVED, that the 2015 budget is hereby amended.

Dated: November 4, 2015
L: TB 11-04 COM RES – Amend Budget Section 115 Town Law