

**TOWN OF CLARKSTOWN  
TOWN BOARD REORGANIZATION MEETING**

Thursday, January 3, 2013, 8:00 p.m.

Town Hall Auditorium

AGENDA

*(Tentative)*

**MASTER OF CEREMONY:** Police Chaplain Reverend David Lothrop

**PRESENTATION OF COLORS:** Clarkstown Police Honor Guard

**SALUTE TO THE FLAG:**

**NATIONAL ANTHEM:** Nanuet High School Concert Choir

**POSTING OF COLORS:** Clarkstown Police Honor Guard

**INVOCATION:** Pastor William Cosgrove  
St. Augustine's Church, New City

**INTRODUCTION OF DISTINGUISHED GUESTS:**

**OATH OF OFFICE:**

Hon. Rolph Thorsen, Town Justice

~ administered by Family Court Judge William Warren

**MUSICAL INTERLUDE:** "*Somewhere*" from West Side Story  
~ by Leonard Bernstein & Stephen Sondheim

Nanuet High School Concert Choir  
directed by Dr. Jack Gremler, Mrs. Tracy Dobbelle  
and Mrs. Elaine Royal

**STATE OF THE TOWN ADDRESS:** Supervisor Alexander J. Gromack

**BENEDICTION/BLESSING:**

**TOWN CLERK CALLS THE ROLL:**

/

**RESOLUTION DESIGNATING BANK  
DEPOSITORIES FOR TOWN FUNDS**

RESOLVED, that the following depositories are hereby designated for funds deposited by the Supervisor, Town Clerk, Receiver of Taxes, Town Justices, Building Inspector, Department of Planning and Comptroller:

J P Morgan Chase

Citibank, N.A.

Capital One

HSBC

Key Bank, NA

M & T Bank

Merrill Lynch

Provident Municipal Bank

TD Bank

Greater Hudson Bank, N.A.

and be it

FURTHER RESOLVED, that each of the banks set forth above shall be required to supply pledge collateral protection for Town funds which are not otherwise insured against loss.

Dated: January 3, 2013

TB 01-03 TA RES Reorganization-Bank Depositories-pm

*awm*

**RESOLUTION ESTABLISHING PETTY CASH FOR TOWN DEPARTMENTS**

RESOLVED, that petty cash be established for the following offices in the amounts designated:

Supervisor's Office	\$200.00	
Assessor's Office	\$100.00	
Building Inspector	\$100.00	
Comptroller's Office	\$100.00	
Data Processing	\$100.00	
Environmental Control	\$100.00	
Justice Court	\$200.00	
Highway Department	\$200.00	
Maintenance	\$100.00	
Mini-Trans	\$100.00	
Personnel	\$25.00	
Planning	\$100.00	
Police	\$400.00	
Purchasing	\$25.00	
Receiver of Taxes	\$300.00	
Recreation & Parks	\$300.00	
Recreation & Parks	\$1500.00	(5/1/13-10/30/13)
Recreation & Parks (Wheel Park)	\$100.00	

Recreation & Parks (Germonds Park Mini Golf Course)	\$100.00
Recreation & Parks (Zukor Park Registration)	\$200.00
Safety Manager	\$100.00
Sanitation District (Landfill)	\$150.00
Sewer	\$100.00
Town Attorney	\$200.00
Town Clerk	\$200.00
Town Garage	\$50.00

Dated: January 3, 2013  
TB 01-03 TA RES Reorganization-Petty Cash-pm

*awm*

**RESOLUTION REGARDING TOWN FUNDS**

RESOLVED, that the Town Board hereby authorizes the Town Comptroller to determine security to be given for the protection of Town Funds (Town Law Section 64, Subd. 1).

Dated: January 3, 2013  
TB 01-03 TA RES Reorganization-Town Funds-pm

*awm*

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**RESOLUTION WITH RESPECT TO THE OFFICIAL UNDERTAKING  
FOR THE TOWN OFFICIALS AS AUTHORIZED BY TOWN LAW 25**

RESOLVED, that the official undertaking for the Town Officials as authorized by Section 25 of the Town Law be and hereby is established in the amounts provided in the surety bonds previously obtained, and be it

FURTHER RESOLVED, that the St. Paul Travelers Insurance Company is hereby authorized to provide such undertaking.

Dated: January 3, 2013  
TB 01-03 TA RES Reorganization-Official Undertaking TL 25-pm

*awm*

**RESOLUTION AUTHORIZING THE FILING  
OF SUMMARY FINANCIAL REPORT**

RESOLVED, that the Town Board hereby authorizes the Town Clerk to publish a summary annual financial report (or notice that a copy of the report is on file in the Town Clerk's Office) in lieu of an annual financial report, as provided by Town Law Section 29, Subd. 20.

Dated: January 3, 2013  
TB 01-03 TA RES Reorganization-Financial Report-pm

*am*

**RESOLUTION DIRECTING RECEIVER OF TAXES TO  
DEPOSIT MONIES IN AN INTEREST BEARING ACCOUNT**

RESOLVED, that the Receiver of Taxes of the Town of Clarkstown is hereby ordered and directed to deposit monies collected by the Receiver of Taxes for warrants issued for the collection of the 2013 State, County and Town taxes, in an interest bearing checking account in a lending institution designated and approved by the Town Board, if practicable.

Dated: January 3, 2013  
TB 01-03 TA RES Reorganization-Interest Bearing Account-pm

*allm*

**RESOLUTION AUTHORIZING TO EMPLOY  
OFFICE STUDENTS AND PART TIME WORKERS**

RESOLVED, that the Supervisor is hereby authorized to employ office worker students, laborer students, special studies interns, and temporary part time and/or seasonal workers for various departments within the appropriate budget line(s).

Dated: January 3, 2013  
TB 01-03 TA RES Reorganization-Student-Temporary Workers-pm

*awm*

**RESOLUTION AUTHORIZING THE TOWN ATTORNEY  
TO INSTITUTE ACTIONS ON BEHALF OF OR DEFEND PROCEEDINGS  
AGAINST THE TOWN OF CLARKSTOWN, ITS AGENCIES AND EMPLOYEES**

RESOLVED, that for the year 2013, the Town Board hereby authorizes the Town Attorney to take all necessary steps to institute actions on behalf of or defend any proceedings brought against the Town of Clarkstown, its agencies and employees, and be it

FURTHER RESOLVED, that this Resolution is hereby made retroactive to January 1, 2013.

*awm*

**AUTHORIZING SETTLEMENT OF CLAIMS**

RESOLVED, that the Insurance and Claims Manager of the Town is hereby authorized to settle liability claims, which involve no bodily injuries, for amounts up to \$10,000.00, and be it

FURTHER RESOLVED, that such settlement authorization is increased to the sum of \$25,000.00 when the Town Attorney reviews and approves the proposed settlement.

*Allen*

RESOLUTION AUTHORIZING APPLICATION OF SECTION 18,  
PUBLIC OFFICERS' LAW, TO OFFICERS AND  
EMPLOYEES OF THE TOWN OF CLARKSTOWN

RESOLVED, that the provisions of Section 18 of the Public Officers' Law concerning defense and indemnification shall apply to the officers and employees of the Town of Clarkstown who are named defendants in any action arising out of the proper performance of duties to the fullest extent permissible by law, including, but not limited to, punitive damages, and the benefits of Section 18 shall extend to all such employees, and be it

FURTHER RESOLVED, that all necessary and reasonable costs for providing this benefit shall be a proper Town charge.

*awm*

11A

RESOLVED, that the resignation by (retirement) of Joseph LoPresti, 1 Hoyt Court, Stony Point, New York - Information Services Specialist I (Networked System) - Data Processing Department - is hereby accepted effective and retroactive to December 29, 2012.

DATED: January 3, 2013  
P

RESOLVED, that Edward J. Lettre, 34 Avner Lane, West Nyack, New York, is hereby reappointed to the position of Chairman - Architecture and Landscape Commission - at the current annual 2013 salary as set forth in the 2013 salary schedule - with such appointment to be effective and retroactive to January 1, 2013 and to expire at 12:01 a.m. on January 1, 2014, and be it,

FURTHER RESOLVED, that Edward J. Lettre, as Chairman of the Architecture and Landscape Commission, shall be responsible for familiarizing all Architecture and Landscape Commission members with the following provisions of the Town Code:

Chapter 18 - Code of Ethics, and be it,

FURTHER RESOLVED, that the Town Clerk is directed to forward a copy of this resolution to Edward J. Lettre at his home address.

DATED: January 3, 2013

P

11C

RESOLVED, that Cora Bodkin, 7 Bellwood Drive,  
New City, New York, is hereby reappointed to the position  
of Vice-Chairman - Architecture and Landscape Commission -  
at the current 2013 annual salary as set forth in the 2013  
salary schedule - with such appointment to be effective and  
retroactive to January 1, 2013 and to expire at 12:01 a.m.  
on January 1, 2014.

DATED: January 3, 2013  
P

11D

RESOLVED, that Geraldine Corletta, P.O. Box 661,  
13 River Rise Road, New City, New York - is hereby reappointed  
to the position of Member - Architecture and Landscape Commission  
term effective and retroactive to January 1, 2013 and to expire on  
December 31, 2019 - at the current 2013 annual salary of \$5,700.

DATED: January 3, 2013  
P

11E

RSOLVED, that Daniel Moscato, 6 Wyndham Court, Nanuet,  
New York - is hereby reappointed to the position of Member -  
Clarkstown Citizens Advisory Board - term effective and  
retroactive to January 1, 2013 and to expire on  
December 31, 2013.

DATED: January 3, 2013  
P

11F

RSOLVED, that Voncile Oliver, 19 Wesley Road, Congers,  
New York - is hereby reappointed to the position of Member -  
Clarkstown Citizens Advisory Board - term effective and  
retroactive to January 1, 2013 and to expire on  
December 31, 2013.

DATED: January 3, 2013  
P

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RSOLVED, that Matthew T. Katchmar, 39 Forest Glen Road,  
Valley Cottage, New York - is hereby reappointed to the position  
of Member - Clarkstown Citizens Advisory Board - term effective  
and retroactive to January 1, 2013 and to expire on  
December 31, 2013.

DATED: January 3, 2013  
P

RESOLUTION APPOINTING MEMBERS TO  
DEFERRED COMPENSATION HARDSHIP COMMITTEE

11/11

RESOLVED, that the following persons are hereby reappointed to the position of member of the Deferred Compensation Hardship Committee, to serve without compensation for a period of two (2) years, for the purpose of determining whether an employee's application to withdraw money from the Deferred Compensation Plan is a hardship due to an unforeseeable emergency – effective and retroactive to January 1, 2013.

Frances Hunt, Personnel Clerk

Edward Duer, Comptroller, who is to serve as Chairman of the Committee

John Sullivan, Director of Finance

Jeffrey Wanamaker, Police Sergeant

Edward J. Lettre, Clerk of the Works

Paul K. Schofield, Deputy Town Attorney

Rita Maklin, Administrative Secretary/DEC

Dated: January 3, 2013

P

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RESOLUTION APPOINTING MEMBERS TO  
DEFERRED COMPENSATION COMMITTEE

WHEREAS, Rules and Regulations of the New York State Deferred Compensation Board and/or Section 457 of Internal Revenue Code require a deferred compensation committee be formed for the purpose of (1) seeking and evaluating competitive proposals from financial organizations and administrative agencies who wish to manage the Town of Clarkstown's Deferred Compensation Plan, (2) evaluating and adopting any changes to the Model Deferred Compensation Plan for employees of the Town of Clarkstown and (3) determining whether an employee's application to withdraw money from the Deferred Compensation Plan is a hardship due to an unforeseeable emergency;

NOW, THEREFORE, be it

RESOLVED, that the following persons are hereby reappointed to the position of member of the Deferred Compensation Committee, to serve without compensation, for a period of two (2) years effective and retroactive to January 1, 2013.

Frances Hunt, Personnel Clerk  
Edward Duer, Comptroller, who is to serve as Chairman of the Committee  
John Sullivan, Director of Finance  
Jeffrey Wanamaker, Police Sergeant  
Edward J. Lettre, Clerk of the Works  
Paul K. Schofield, Deputy Town Attorney  
Rita Maklin, Administrative Secretary/DEC

Dated: January 3, 2013

P

115

RESOLVED, that Robert Knight, 18 Gilchrest Road,  
Congers, New York - is hereby reappointed to the position  
of Member - Historical Review Board - at the 2013 annual  
salary of \$2,000., - term effective and retroactive to  
January 1, 2013 and to expire on December 31, 2019.

DATED: January 3, 2013  
P

11K

RESOLVED, that Shirley J. Thormann, 604 Gateway, Valley Cottage, New York, is hereby reappointed to the position of Chairman - Planning Board - at the current 2013 annual salary as set forth in the 2013 salary schedule - with such appointment to be effective and retroactive to January 1, 2013 and to expire at 12:01 A.M. on January 1, 2014, and be it,

FURTHER RESOLVED, that Shirley J. Thormann, as Chairman of the Planning Board, shall be responsible for familiarizing all Planning Board Members with the following provisions of the Town Code:

Chapter 18 - Code of Ethics and

Chapter 42 - Certification of Board of Appeals & Planning

Board Members, and be it,

FURTHER RESOLVED, that the Town Clerk is directed to forward a copy of this resolution to Shirley J. Thormann at her home address.

DATE: January 3, 2013

P

RESOLVED, that Stephen M. Papas, 159 Waters Edge,  
Congers, New York - is hereby reappointed to the position  
of Member - Planning Board - term effective January 3, 2013  
and to expire on January 2, 2020 - at the current 2013  
annual salary of \$7,250.

DATED: January 3, 2013

P

11M

RESOLVED, that George Nugent, 107 Lake Road, Valley Cottage, New York, is hereby reappointed to the position of Chairman - Sanitation Commission - at the current 2013 annual salary as set forth in the 2013 salary schedule - with such appointment to be effective and retroactive to January 1, 2013 and to expire at 12:01 a.m. on January 1, 2014, and be it,

FURTHER RESOLVED, that George Nugent, as Chairman of the Sanitation Commission, shall be responsible for familiarizing all Sanitation Commission Members with the following provisions of the Town Code:

Chapter 18 - Code of Ethics, and be it,

FURTHER RESOLVED, that the Town Clerk is directed to forward a copy of this resolution to George Nugent at his home address.

DATED: January 3, 2013

P

11/11

RESOLVED, that Gaetano U. Massa, 4 Germonds Road,  
New City, New York is hereby reappointed to the position of  
Chairman - Zoning Board of Appeals - at the current 2013  
annual salary as set forth in the 2013 salary schedule - with  
such appointment to be effective and retroactive to January 1,  
2013 and to expire at 12:01 a.m. on January 1, 2014,  
and be it,

FURTHER RESOLVED, that Gaetano U. Massa, as Chairman  
of the Zoning Board of Appeals, shall be responsible for  
familiarizing all Zoning Board of Appeals Members with the  
following provisions of the Town Code:

Chapter 18 - Code of Ethics and

Chapter 42 - Certification of Board of Appeals and

Planning Board Members, and be it,

FURTHER RESOLVED, that the Town Clerk is directed to  
forward a copy of this resolution to Gaetano U. Massa at his  
home address.

DATED: January 3, 2013

P

RESOLVED, that the resignation by (retirement) of  
Rosalie Amicucci, 439 Country Club Lane, Pomona, New York,  
(part time) Secretary to the Planning Board - is hereby  
accepted - effective and retroactive to January 1, 2013.

HP

RESOLVED, that Diane Papenmeyer, 221 Strawtown Road,  
West Nyack, New York - is hereby appointed to the position  
of Secretary to Planning Board (part-time) - at the current  
2013 annual salary of \$11,000., effective and retroactive  
to January 1, 2013.

DATED: January 3, 2013  
P