

TOWN BOARD MEETING

Jan. 2, 1958

Town Clerk's Office

3:00 P.M.

Present: Messrs. Coyle,
Renken,
Lanko,
Jeffrey,
Welchman.

Wupervisor John W. Coyle called the meeting to order, stating it was the first meeting of the Town Board for the year 1958.

The Supervisor reported to the Board that all bonds had been filed as required by law.

The Supervisor reported to the Board that all oaths of office has been filed as required by law.

Mr. Coyle advised that the first order of business would be the appointment of a Town Attorney.

Mr. Renken moved the following resolution:

RESOLVED, that Everett J. Johns of New City, New York be appointed Town Attorney for the Town of Clarkstown at an annual salary of \$5,000.00, and be it

FURTHER RESOLVED, that the term of office begin on Jan. 1, 1958 and expire on Dec. 31, 1959.

Seconded by Mr. Schmersahl.

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Danko,
Jeffrey,
Welchman,
Coyle.

NAYES: None.

Mr. Jeffrey moved the following resolution:

RESOLVED, that salaries of all Town officers and employees be fixed as follows, in accordance with budget adopted for the year 1958 and in accordance with the hourly wage scale fixed for Highway employees, and that the Highway Department, Police Department and Welfare Department be paid semi-monthly, all others monthly.

TOWN OF CLARKSTOWN

SALARY SCHEDULE EFFECTIVE JANUARY 1, 1958

<u>Name</u>	<u>Title</u>	<u>Salary</u>
Elizabeth Stiles	Janitress	\$ 600.00
Sophie Chmielnik	Cleaner	300.00
Fred Ripking	Cleaner	300.00
John W. Coyle	Supervisor	3500.00
Florence Blauvelt	Supv. Clerk	6200.00
Anita M. Hunt	Acct. Clerk Typist	3800.00
Charles Blauvelt	Justice of the Peace	3000.00
John Stefan	Justice of the Peace	3000.00
Joseph B. Komonchak	Clerk, P.T.	1500.00
Joseph B. Komonchak	Clerk, P.T.	1500.00
Alastair Jeffrey	Councilman	2000.00

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<u>Name</u>	<u>Title</u>	<u>Salary</u>
John M. Renken, Jr.	Councilman	\$ 2000.00
Fred Schmersahl	Councilman	2000.00
Joseph Welchman	Councilman	2000.00
Mildred Magai	Town Clerk	6000.00
Charles R. Adams	Sr. Acct. Clerk	5700.00
Gloria Keoughan	Typist - P.T.	1600.00
Leonard Schwall	Assessor	6000.00
Frank W. Foley	Assessor's Asst.	4200.00
Virginia L. Kunz	Stenographer	3000.00
C. Elsie Monneret	Receiver of Taxes	6000.00
Marion Youmans	Sr. Acct. Clerk	3000.00
Everett J. Johns	Town Attorney	5000.00
Mildred Gambale	Steno. - P.T.	600.00
Karl Schumacher	Bldg. & Zoning Inspector	6800.00
Oscar P. Lutz	Asst. Bldg. & Zoning Insp.	5300.00
William Meyer	Asst. Bldg. & Zoning Insp.	4600.00
Margaretann Jaeger	Sr. Steno - B/1	3900.00
" "	" " - B/A	800.00
" "	" " - P/B	800.00
W. Reginald Herdman	Bd. of Appeals Member	500.00
B. Otto Jacobsen	Bd. of Appeals Member	500.00
Frank Johnson	Bd. of Appeals Member	500.00
John Koop	Bd. of Appeals Member	500.00
Theodore May	Bd. of Appeals Member	500.00
Arne Berntsen	Planning Board Member	500.00
Edward Huffman	Planning Board Member	500.00
Harry Schek	Planning Board Member	500.00
Henry J. Schriever, Jr.	Planning Board Member	500.00
Daniel Wakely	Planning Board Member	500.00
John Eberling	Motor Equipment Operator	4500.00
Frank W. Kemmer	Welfare Officer	6000.00
Harry R. Crowe	Sewer Plant Oper. - P.T.	3000.00

Welfare Payroll

Margaret Reilly	Account Clerk	3600.00
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General Payroll (Police)

<u>Name</u>	<u>Title</u>	<u>Salary</u>
Ernest Wiebicke	Police Chief	\$ 8000.00
John J. Ambrose	Police Patrolman	5100.00
Clarence E. Aull	Police Patrolman	4950.00
Fred G. Brunjes	Police Patrolman	5400.00
William F. Conklin	Police Patrolman	5400.00

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<u>Name</u>	<u>Title</u>	<u>Salary</u>
John F. Courtney	Police Patrolman	\$ 5400.00
Dwight M. Eisgrau	Police Patrolman & Detect.	5800.00
George A. Finlay	Police Patrolman	5100.00
Eugene Gammon	Police Patrolman	5250.00
Norman Gardner	Police Patrolman	5400.00
Philip F. Graziano	Police Patrolman	4950.00
Roger R. Grahn	Police Patrolman	4600.00
Frank Hochreiter	Police Sergeant	6200.00
James Hoyt	Police Patrolman	5100.00
William King	Police Patrolman	4600.00
Robert Lagatella	Police Patrolman	4600.00
Charles L. Lutz	Police Patrolman	4950.00
George R. Schnakenberg	Police Patrolman	5250.00
John D. Martz	Police Patrolman & Detect.	5800.00
Russell R. Smith	Police Patrolman	5400.00
Andrew Thompson	Police Patrolman	5100.00
John Westervelt	Police Patrolman	5400.00
William Zielich	Police Sergeant	6200.00

Highway Payroll

Emil Klein	Superintendent of Highways	9500.00
Henry Fajen	Deputy Supt. of Highways	5800.00
Florence Blauvelt	Steno. - P.T.	1740.00

Rate per Hour

John McNee	Motor Equip. Operator	\$ 2.30
Vito J. Volino	" " "	2.20
Frank Conklin	" " "	2.20
Thomas Marsico	" " "	2.20
Frank Zehner	" " "	2.20
Andrew Lawrence	" " "	2.20
Fred J. Seeger	" " "	2.20
Thomas Bierds	" " "	2.20
Arthur Johnston	" " "	2.20
Thomas Straut	" " "	2.20
Edward Lundgren	Skilled Road Maintainer	2.10
Fred Kirkman	" " "	2.10
Charles A. Lutz	Road Maintainer	1.95
William G. H. Gerke	" " "	1.95
Russell Schaeffer	" " "	1.95
James Hoyt	" " "	1.95
George Schnakenberg	" " "	1.95
Tracy Markle	" " "	2.00
John Kucera	" " "	1.50

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<u>Name</u>	<u>Title</u>	<u>Salary</u>
Ronald Zovistoski	Road Maintainer	\$ 1.95
Warren Lawrence	" "	1.95
John Zovistoski	" "	2.00
Steven Welchman	" "	1.50
David I. Nilsen	" " - temporary	1.95
Christy Eberling	Motor Equip. Operator - tempor.	2.00
Joseph Eberling	" " " "	2.00
Roger Klein	" " " "	2.00
William Peper	Road Maintainer	1.95
Joseph Mutinsky, Jr.	" "	1.95
Kenneth Ward	" "	1.95
Bradley Moore	" "	1.95
Gunther Meyer	" "	1.95
James Dillon	" "	1.95

Seconded by Mr. Renken.

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Danko,
Jeffrey,
Welchman,
Coyle.

NAYES: None.

Mr. Welchman moved the following resolution:

RESOLVED, that Mildred Gambale is hereby appointed as part-time secretary to Everett J. John, Esq., Town Attorney, with a salary of \$600.00 per annum payable in equal monthly installments, beginning January 1, 1958 and ending December 31, 1958.

Seconded by Mr. Renken.

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Danko,
Jeffrey,
Welchman,
Coyle.

NAYES: None.

Mr. Welchman moved the following resolution:

RESOLVED, that mileage at the rate of 8¢ per mile be paid to any Town employee for the use of his personal automobile in the performance of his official duties.

Supervisor Coyle appointed John H. Renken, Jr. the Committee on Tax Roll, Tax Extension and Tax Billing.

Supervisor Coyle appointed Joseph Welchman the Committee on Highways, Street Improvements, Special Districts and Insurance.

Supervisor Coyle appointed Alastair Jeffrey the Committee on Planning, Zoning, Commercial and Industrial Development and Sanitary Fill.

Supervisor Coyle appointed Stephen Danko the Committee on Police, Garbage Disposal and Sewerage.

The Supervisor stated that he would assist all the Committees in their work and hoped

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to take on the burden of the Tax Map and its related assessing problems himself. He added that if it develops that attention is needed, he would take on the problem of recreation and parks. Mr. Coyle stated this was not yet necessary but that the Town was building toward the time when this will require consideration.

Supervisor Coyle appointed Assessor Leonard Schwall, Councilmen John H. Renken, Jr. and the Supervisor as Members of the Board of Assessment Review.

Mr. Welchman moved the following resolution:

RESOLVED, that official meetings of the Town Board be held on the second Thursday of the month at 8:00 P.M. and on the fourth Thursday of the month at 3:00 P.M. and that on the evening of the fourth Thursday of the month the Board hold a public forum at 8:00 P.M.

Seconded by Mr. Danko.

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Danko,
Jeffrey,
Welchman,
Coyle.

NAYES: None.

Mr. Jeffrey moved the following resolution:

RESOLVED, that The Journal-News, Nyack, New York, be designated the official newspaper of the Town of Clarkstown for the year 1958.

Seconded by Mr. Welchman.

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Jeffrey,
Welchman,
Coyle.

ABSTAINS: Mr. Danko.

Mr. Renken moved the following resolution:

RESOLVED, that the NANUET NATIONAL BANK be designated as the Official Depository for the Town of Clarkstown for General Fund, Welfare Fund, Justice of the Peace, Special Accounts, and Receiver of Taxes, and it is

FURTHER RESOLVED, that the various designated funds now on deposit in the name of IRVIN F. DILLON, Supervisor, Town of Clarkstown be transferred to the name of JOHN W. COYLE, Supervisor, Town of Clarkstown.

Seconded by Mr. Welchman:

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Danko,
Jeffrey,
Welchman,
Coyle.

NAYES: None.

Mr. Renken moved the following resolution:

RESOLVED, that the New City Branch of THE PEOPLES BANK OF HAVERSTRAW be designated as the Official Depository for the Town of Clarkstown for funds of the Highway Department, Town Clerk, and Building Inspector and Special Accounts, and it is

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FURTHER RESOLVED, that the various designated funds now on deposit in the name of IRVIN F. DILLON, Supervisor, Town of Clarkstown be transferred to the name of JOHN W. COYLE, Supervisor, Town of Clarkstown.

Seconded by Mr. Welchman.

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Danko,
Jeffrey,
Welchman,
Coyle.

NAYES: None.

Mr. Jeffrey moved the following resolution:

~~RESOLVED that the office of COMPTROLLER of the Town of Clarkstown be and is hereby established pursuant to Section 20, subdivision 3B of the Town Law and the MARGARET REILLY be and is hereby appointed COMPTROLLER of the Town of Clarkstown for the Term beginning January 1, 1958 and ending January 1, 1960, to serve without compensation.~~

~~Seconded by Mr. Renken.~~

~~On roll call, the vote was as follows:~~

~~AYES: Messrs. Renken,
Danko,
Jeffrey,
Welchman,
Coyle.~~

~~NAYES: None.~~

~~The Town Attorney was requested to check on security to be given by designated banks for the protection of Town funds.~~

~~Councilman Welchman stated he would check on insurance policies in the next month or so.~~

RESOLVED, that JOHN W. COYLE, Supervisor of the Town of Clarkstown, be and is hereby authorized, pursuant to Section 29, Subdivision 3 of the Town Law, to sign checks payable to the person or persons entitled thereto, with a facsimile signature of JOHN W. COYLE, Supervisor.

Seconded by Mr. Renken.

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Danko,
Jeffrey,
welchman,
Coyle.

NAYES: None.

The Town Attorney was requested to check on security to be given by designated banks for the protection of Town funds.

Councilman Welchman stated he would check on insurance policies in the next month or so.

Supervisor Coyle reported to the Board that contracts with the Rockland Light and Power Company for Lighting Districts did not need attention as there were none expiring until October 1960.

Mr. Coyle reported to the Board that Water Contracts are continuous in force at the pleasure of both parties and therefore needed no action at this time.

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The Supervisor reported to the Board that the Town rents all offices on a monthly basis, with the exception of premises occupied by the Police Department and the Receiver of Taxes which are leased for a year, i.e., from Jan. 1st thru Dec. 31, 1958.

Mr. Renken moved the following resolution:

RESOLVED, that the following be granted permission to pick up and transport garbage in the Town, subject to equipment being inspected by the Rockland County Health Department:

George Graf	-----	2 trucks
John Capasso	-----	2 trucks
Michael Franchino	-----	1 truck
Nicholas LaFasciano	---	1 truck
Edward Bloughy	---	1 truck
Nunzio Capasso	---	1 truck
Joseph Miele	-----	1 truck
John Martens	-----	2 trucks
Donato Marangi	-----	1 truck
Anthony Capasso	-----	1 truck
Ralph Pisano	-----	1 truck
Salvatore Schito	-----	1 truck
Roselle & Schettino	-----	2 trucks

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Seconded by Mr. Jeffrey.

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Danko,
Jeffrey,
Welchman,
Coyle.

NAYES: None.

Mr. Renken moved the following resolution:

RESOLVED, that Mildred F. Magai, New City, New York, be appointed Registrar of Vital Statistics for the Town of Clarkstown, to serve without compensation.

Seconded by Mr. Jeffrey.

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Danko,
Welchman,
Jeffrey,
Coyle

NAYES: None.

Mr. Welchman moved the following resolution:

RESOLVED, that Charles R. Adams, Jr., New City, New York, be appointed Deputy Town Clerk of the Town of Clarkstown, to serve without compensation.

Seconded by Mr. Danko.

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Danko,
Jeffrey,
Welchman,
Coyle.

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NAYES: None.

Mr. Renken moved the following resolution:

RESOLVED, that Fred Jones, New City, New York, be appointed additional Deputy Town Clerk, and be it

FURTHER RESOLVED, that the additional Deputy Town Clerk shall have no powers and shall perform no duties except the powers and duties approved by the Conservation Laws of the State of New York, and be it

FURTHER RESOLVED, that such additional Deputy Town Clerk shall serve without compensation.

Seconded by Mr. Jeffrey.

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Danko,
Jeffrey,
Welchman,
Coyle.

NAYES: None.

Mr. Jeffrey moved the following resolution:

RESOLVED, that all Town officials be authorized to attend the Annual Meeting of the Association of Towns of the State of New York, to be held at the Hotel Commodore and the Hotel Roosevelt, New York City, on February 10th, 11th, and 12th, 1958, and that all necessary expenses of those who attend be paid by the Town.

Seconded by Mr. Renken.

AYES: Messrs. Renken,
Danko,
Jeffrey,
Welchman,
Coyle.

NAYES: None.

Mr. Welchman moved the following resolution:

RESOLVED, that John W. Coyle be appointed Delegate and Alastair Jeffrey be appointed Alternate of the Town of Clarkstown at the Annual Meeting of the Association of Towns to be held on February 10th, 11th, 12th, 1958 at the Hotel Commodore and the Hotel Roosevelt, New York City.

Seconded by Mr. Renken.

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Danko,
Jeffrey,
Welchman,
Coyle.

NAYES: None.

Supervisor Coyle reported that he had received a letter from the Receiver of Taxes advising of the resignation of Mrs. Lola Krauser as Senior Account Clerk and recommending appointment of Mrs. Marion Youmans.

Mr. Jeffrey moved the following resolution:

RESOLVED, that Mrs. Marion Youmans of Manuet, New York, be appointed Senior Account Clerk in the office of the Receiver of Taxes on a provisional basis pending Civil Service Examination, at an annual salary of \$3,000.00, effective as of January 1, 1958.

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Seconded by Mr. Renken.

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Danko,
Jeffrey,
Welchman,
Coyle.

NAYES: None.

Mr. Welchman moved the following resolution:

RESOLVED that the office of COMPTROLLER of the Town of Clarkstown by and is hereby established pursuant to Section 20, subdivision 3B of the Town Law and that MARGARET REILLY be and is hereby appointed COMPTROLLER of the Town of Clarkstown for the Term beginning January 1, 1958 and ending January 1, 1960, to serve without compensation.

Seconded by Mr. Danko.

AYES: Messrs. Renken,
Danko,
Jeffrey,
Welchman,
Coyle.

NAYES: None.

Supervisor Coyle reported that he had some papers in connection with the Improvement of Sherwood Drive, given to him by former Town Attorney Roepe, which he then referred to Town Attorney Everett J. Johns.

Councilman Renken reported to the Board that he had made a study in connection with Tax Roll, Tax Extension and Tax Billing and submitted the following plan for the Board's consideration:

Abandonment of the present I.B.M. procedure and return to the old procedure, which would give definite responsibility all along the line:-

- 1- The Assessor's office would be responsible for the preparation of the assessment roll to the point where it is extended.
- 2- After preparation the roll would be turned over to the Supervisor's office, who would be responsible for the extension of the assessment roll.
- 3- The Receiver of Taxes office would then be responsible for tax bill preparation, mailing and collecting.

Mr. Renken stated that the procedure proposed could become almost completely mechanized from beginning to end, that there was usable equipment in the offices of the Assessor and Receiver of Taxes offices and that one or two machines might possible be purchased which he was told would cost in the neighborhood of \$5000 or \$6000.00.

Supervisor Coyle asked Mr. Leonard Schwall, the Assessor, to meet with Mr. Renken within the next week to see if the plan was feasible so that the work could be started.

Mr. Coyle stated he would have something to propose as far as the Tax Map was concerned in a week's time.

Mr. Renken stated that since the time element entered into such a transition, arrangements could be made with the Addressograph Company to stamp out plates quickly and once the plates were set up the office could take care of any successive plates.

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The Assessor advised the Board that property cards were in fireproof files but that there was no room for index cards in such files. The Board directed Mr. Schwall to immediately purchase fireproof files for the protection of index cards.

Mr. Renken asked Mr. Schwall to submit a report to the Board at its next meeting as to what is going to be done and what requires to be done.

Councilman Danko read a letter from a Mrs. Eckert of Congers stating a Veteran's Exemption had been approved by the Assessor but was not reflected in the tax bill.

There followed considerable discussion on erroneous tax bills and refunds. Town Attorney Johns stated that with regard to claims for refunds, it would be necessary to go every one individually for method of procedure and refunds. The Supervisor requested that the Town Attorney and Assessor get together on claims for refunds and determine if the claims are proper.

The Supervisor asked Mr. Schwall to make up a list of claims and go over each one and then arrange a meeting with the Board.

Mr. Renken stated he had a list of people who appeared last Grievance Day and the names of those receiving approval of adjustments, adding that if approval was given adjustment should be made.

Chief Wiebicke reported the resignation of one of the School Crossing Guards on duty at Route 59, Central Nyack and recommended the name of Mrs. Evelyn Smith of Nanuet for the post.

Mr. Renken moved the following resolution:

RESOLVED, that Mrs. Evelyn Smith of Nanuet be appointed School Crossing Guard at Route 59, Central Nyack, at a rate of \$6.00 per day, effective Jan. 2, 1958, upon recommendation of Chief Ernest Wiebicke.

Seconded by Mr. Jeffrey.

On roll call, the vote was as follows:

AYES: Messrs. Renken,
Danko,
Welchman,
Jeffrey,
Coyle.

NAYES: None.

Mr. Otto Kuse appeared before the Board and asked if something could not be done to prevent Rose Estates from cutting down woods near the Herdman house on a lot which was unusable to the developer. Mr. Coyle advised that a property owner could cut down trees on his own property if he chose and that the only thing the Board could do would be to ask him not to. Mr. Kuse also asked if anything could be done to have the Planning Board advise adjoining property owners of preliminary studies of developments. Mr. Coyle stated this would be a good question to bring up at a forum meeting.

On motion made by Mr. Renken, seconded by Mr. Danko and unanimously carried the meeting was adjourned.

Signed,

Mildred F. Magai

Mildred F. Magai,
Town Clerk.