

Clarkstown Police Department

DO NOT SEND \$ 50.00 PERMIT FEE IF YOU ALREADY HAVE A PERMIT

20 Maple Avenue * New City N.Y. 10956 * (845) 639-5801

Residential OR Business Update Form and Alarm Permit Application

Alarm Permit # _____ (Office use only)

See over for instructions on completing this application

1) Alarm Location Information

2) Applicant(Complete if different than section 1)

Name: _____

Name: _____

Address: _____

Address: _____

Hamlet: _____

Hamlet: _____

Phone: _____

Phone: _____

Fax: _____

E-Mail Address: _____

Name of the business that previously occupied your location: _____

Type of Business: _____

2) Alarm Type: Burglary: _____ Holdup: _____ Panic: _____ Medical: _____ Other: _____

3) Alarm Transmitted By: Alarm Company: _____ Outside Audible: _____ Other: _____
(Note: Recorded telephone alarms dialing directly into Police Headquarters are prohibited)

4) Alarm Installer (If you do not have an alarm, emergency contact information is still required)

Name: _____

NYS License #: _____

Address: _____

Business Phone: _____

5) Alarm Monitoring Service (Firm or Central Station)

6) Emergency Contact (Minimum of two required)

Name: _____

Name: _____

Address: _____

Phone: _____

Phone: _____

Name: _____

Contact: _____

Phone: _____

I hereby apply for an Alarm Users Permit pursuant to Section 91-4 of the Burglar Alarm Device Control Law of the Town of Clarkstown. I am aware of the rules and regulations regarding alarm systems and devices within the Town of Clarkstown. I have familiarized myself, members of my household and or employees with the proper use and operation of my alarm system. I recognize that the Town of Clarkstown may suspend or revoke this permit at any time for falsification of information or not complying with the Towns standards or regulations. **Residential applicants over the age of 62 are exempt from the permit fee. If applicable include you date of birth on the Name line below.**

Date: _____

Name: _____

Signature: _____

(OVER)

INSTRUCTIONS FOR COMPLETING THIS FORM

Residential and Commercial Alarm Applicants

Due to the high number of false alarms received by the Clarkstown Police Department, the Burglar Alarm Device Control Law was passed and is law. Please fill out the application and return it to the Clarkstown Police Department 20 Maple Avenue New City New York 10956 Attn: Alarm Enforcement Unit.

The fee for the issuance of an Alarm Users Permit is a one-time charge of Fifty Dollar (\$50.00). Payment for the application must be made by personal check, bank check or money order payable to the Town of Clarkstown. No cash will be accepted. The permit is not transferable and shall be deemed terminated upon sale or transfer of possession of the affected premise to a new owner or occupant.

There is no fee for residential applicants over the age of 62 years.

The premise shall display a building number, house number or name sufficiently sized or illuminated by street or other lighting so as to be clearly visible from the street frontage.

No alarm user permit shall be issued for any alarm device, which shall emit an uninterrupted signal for a period longer than 15 minutes. A complete copy of the Town Code Section 91-4 explaining the Burglar Alarm Control Law can be obtained at the Records Division of the Clarkstown Police Department at no charge.

Upon notification of an alarm condition, the Clarkstown Police Department will respond to the reported location and conduct a check of the house or business. This check will include but not limited to doors, windows and other potential points of entry.

For additional information contact the Alarm Enforcement Unit at 845-639-5801.

Information for the Business owner

On a periodic basis the Clarkstown Police Department will be sending out business update forms. **Please complete this form even if you do not have an alarm system.** You do not have to reapply for an alarm permit unless the business ownership has changed.

DIAL 911 FOR EMERGENCY CALLS ONLY