

**TOWN OF CLARKSTOWN  
PARKS BOARD AND RECREATION COMMISSION**

Administration Building - Zukor Park  
31 Zukor Road, New City, NY 10956-4301  
(845) 639-6200



**APPLICATION TO USE RECREATION FIELDS**

CURRENT APPLICATION  
YEAR 20 \_\_\_\_\_

**A separate permit application is required for each ball field location.**

Application must be submitted to the above address at least four weeks prior to requested date(s). If a fee is required, payment must be made at the Administration Building - 31 Zukor Road during registration hours two weeks prior to the first approved permit date. Otherwise, payment must be made in cash, credit card or money order. There are no refunds. All rules and regulations governing town-owned parks and facilities as stated in Local Law No. 6-1973.

**(PLEASE SEE RULES & REGULATIONS ON REVERSE SIDE.)**

OFFICE # _____ USE ONLY
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NAME OF ORGANIZATION / APPLICANT \_\_\_\_\_

NAME OF FIELD(S) REQUESTED \_\_\_\_\_

{ 60' Bases      { 70' Bases      { 90' Bases

DATE(S) REQUESTED

PA	DATE	HOURS									

Place (X) in PA Box above if scoreboard / PA is requested

Youth (<17)       Adult (18+)       Tournament       Little League       Travel Team

PURPOSE \_\_\_\_\_

WILL ADMISSION BE CHARGED? \_\_\_\_\_ PRICE OF ADMISSION \_\_\_\_\_  
(YES/NO)

FOR WHAT PURPOSE WILL PROCEEDS BE USED \_\_\_\_\_

**The applicant agrees to comply with all Rules & Regulations and to the provisions of the Hold Harmless Agreement, both on the reverse side of this application, and Local Law No. 6-1973.**

PRINTED NAME OF RESIDENT APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF RESIDENT APPLICANT \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_

TELEPHONE NO.: HOME \_\_\_\_\_ WORK \_\_\_\_\_ CELL \_\_\_\_\_

EMAIL (please print): \_\_\_\_\_

SIGNATURE IS REQUIRED ON  
RULES AND REGULATIONS PAGE  
Proof of Residency is required - ex. tax Bill or Current Utility Bill.

**FOR OFFICE USE ONLY:**

FACILITY SUPERVISOR: \_\_\_\_\_ YES [ ] NO [ ] DATE \_\_\_\_\_

APPROVED: \_\_\_\_\_ DATE \_\_\_\_\_ FEE \_\_\_\_\_

TITLE: \_\_\_\_\_

RESIDENCY \_\_\_\_\_ STAFF INITIAL \_\_\_\_\_ DATE \_\_\_\_\_

INSURANCE REQUIRED AMOUNT \_\_\_\_\_ CHECK # \_\_\_\_\_ CASH \_\_\_\_\_

EXPIRATION DATE \_\_\_\_\_ RESERVATION # \_\_\_\_\_ O/C \_\_\_\_\_

MasterCard \_\_\_\_\_ Visa \_\_\_\_\_ # \_\_\_\_\_ exp. date \_\_\_\_\_

**RULES AND REGULATIONS**

- A. Groups using the Recreational Fields will be responsible for orderly behavior. **NO ALCOHOLIC BEVERAGES** are permitted within the parks.
- B. Parents or guardians must sign the permit for minors or youth groups requesting use of fields, and must assure adult chaperones at a ratio of one adult per 25 children for each event.
- C. You must specify the exact dates and times you would like to use the fields.
- D. Team rosters (including name, address and phone number of every player) must be submitted with every application form.
- E. In case of inclement weather, you will be notified by the Recreation & Parks staff if the fields at Zukor Park, Germonds Park and Lake Nanuet are not playable. All other field cancellations are left to the discretion of the permit holder. Failure to comply will result in immediate cancellation of your permit. No refunds will be given for rainouts. Makeup dates are available by calling the Recreation & Parks Office.
- F. Field requests are subject to final confirmation upon receipt of league rosters and schedules.
- G. Permits are not transferable. Changes in schedules must be reported to the Clarkstown Parks Board and Recreation Commission.
- H. Fields will be allocated on the basis of 2 hours per game including warm-up. No inning shall begin 15 minutes before the hour the permit expires. Permits will be issued for Germonds Park and Zukor Park starting at 10:00 A.M.. All other permits will be issued starting at 9:00 A.M..
- I. Leagues/Organizations/Tournaments must provide a Certificate of Insurance. Please see attached insurance requirements.
- J. In the event you will not be using a field on your scheduled date, please call the Recreation & Parks Office.
- K. All ball field maintenance should be done by Recreation & Parks staff only. If the fields are not playable, the game should be cancelled. If you were to play and damage was done to the field, you will be charged for repairs.
- L. **HOLD HARMLESS AGREEMENT**

To the fullest extent provided by law, the Contractor/Applicant and all of its employees and agents agrees to protect, defend, indemnify and hold the Town of Clarkstown and its officers, employees, and agents and save it harmless from and against any and all losses, penalties, damages, settlements, costs, charges, and professional fees or other expenses or liabilities of every kind and character in connection with or arising directly or indirectly out of this agreement and/or the performance thereof. Without limiting the generality of the foregoing, any and all claims, etc., relating to personal injury, death, damage to property, defects in materials or workmanship, or any other violation of any other applicable statute, ordinance, administrative order, rule or regulation or decree of any Court, shall be included in the indemnity hereunder, with the exception of claims, if any, caused by the sole negligence of the Town of Clarkstown.

The Contractor/Applicant agrees to name the Town of Clarkstown an additional insured on its liability insurance policies by way of policy endorsement and provide the Town with Certificates of Insurance or other evidence of insurance as may be required by the Town.

\_\_\_\_\_

Date
Print Name Applicant
Applicant Signature

**NOTE: TOWN OF CLARKSTOWN SPONSORED PROGRAMS HAVE PREFERENCE FOR USE OF EQUIPMENT/FACILITIES AND RESERVES THE RIGHT TO CANCEL ANY APPROVED PERMITS, IF NECESSARY.**

**ANY DEVIATION FROM THESE RULES AND REGULATIONS MUST BE APPROVED BY THE SUPERINTENDENT OF RECREATION AND PARKS.**

**SEASON: APRIL 1 THROUGH OCTOBER 31.**

If a fee is required, please make payment at the Administration Building - Zukor Park Registration Office, 31 Zukor Road, New City, N.Y., according to the following registration schedule two weeks prior to approved date. Checks should be made payable to: **Clarkstown P.B.R.C.**

Monday through Friday	.....	9:30 A.M. - 4:00 P.M.
Tuesday & Friday evenings	.....	7:00 P.M. - 9:00 P.M.
Saturday mornings	.....	10:00 A.M. - 12:00 Noon

**REGISTRATION HOTLINE TELEPHONE NUMBER: 639-6200**